

2025 Application Guide for Student Exchange Program at the Faculty of Economic Sciences, Niigata University

1. Academic Calendar

Spring (First) Semester: April 1 ~ September 30 (Classes end in mid-August)

Fall (Second) Semester: October 1 ~ March 31 (Classes end in mid-February)

2. Eligibility

The applicant must maintain the student status in a degree program at the partner institution of Niigata University while participating in the exchange program and be nominated by the partner institution.

3. Application Deadline

Spring (First) Semester, 2025: October 31, 2024

Fall (Second) Semester, 2025: April 30, 2025

4. Application Process

STEP 1

Submit the following items to the person in charge at your institution and have the person send them to the Faculty of Economic Sciences, Niigata University, via email by the deadline indicated above.

- 1) Program Application Form (used the attached form)
- 2) Photo (4cm x 3cm)
- 3) Certificate of Enrollment (in English)
- 4) Official Academic Transcript (in English)
- 5) A Letter of Recommendation from the Dean or a professor of your institution (either in Japanese or English)
- 6) Certificate or Score Report of the official language proficiency tests (both JLPT for Japanese and TOEFL or TOEIC for English)
- 7) Certificate of Health issued within 3 months (use the designated form)
- 8) A copy of passport (the page including the applicant's photo and passport number)

STEP 2

If the applicant meets the eligibility requirements and the application is approved by the Faculty of Economic Science, Niigata University, he/she will also be required to submit items for both admission and immigration procedure.

Documents required to apply for the Certificate of Eligibility, which is needed to obtain the student visa:

- 9) Application form for Certificate of Eligibility (use the designated form)
- 10) Certificate of Deposit Balance issued by a bank (in English)
The amount must be more than JPY600,000 per semester (JPY100,000 per month).
**If the bank account on this Certificate is not under the applicant's name, he/she has to submit the following statement.
- 11) Financial Support Statement signed by the bank account holder (guardian)

Send all the following original documents by courier (EMS, FedEx or DHL, etc.).

- 2) Three copies of the printed Photo (4cm x 3cm)
- 3) Certificate of Enrollment (in English)
- 4) Official Academic Transcript (in English)
- 5) A Letter of Recommendation from Dean or a professor of your institution
- 7) Certificate of Health
- 10) Certificate of Deposit Balance
- 11) Financial Support Statement Form, if necessary